

## Key Decision Details

<b>Decision Name</b>	Automated Forms Processing in Housing Benefits - supplementary capital estimate
<b>Date of Decision</b>	28 September 2006
<b>Decision maker</b>	Cabinet
<b>Describe the Decision taken</b>	Approved the release of funding from the Medium Term Plan for the implementation of the automated forms processing project in the Housing Benefits division and a request for an additional supplementary capital estimate of £59,000 and noted the estimated revenue savings in 2007/08 and 2008/09.
<b>What were the reasons for taking the Decision?</b>	To implement the AFP solution and thus reduced the amount of time taken to key in information
<b>What alternative options were considered and rejected?</b>	None
<b>Conflict of interest and dispensation</b>	none
<b>Is the decision a Key Decision?</b>	Yes
<b>Was the decision included in the Forward Plan</b>	Yes
<b>Was the decision subject to the urgency proceedings?</b>	No
<b>List the background papers to any report considered by the Decision Taker</b>	MTP bid no 668
<b>Person Making this report</b>	Barber - Julia Barber, Head of Revenue Services Mrs Helen Taylor
<b>Date upon which the Decision will come into force, subject to no call-in</b>	06 October 2006
<b>Accompanying Documents</b>	AFP supp capital2

